

Epping Forest District LOCAL HIGHWAYS PANEL MINUTES 2nd July 2018, 17:00 – 17:55

Committee Room 2, Epping Forest District Council Civic Offices

Chairman:	Councillor V Metcalfe (ECC)
Panel Members:	Councillor C Whitbread (Vice-Chairman (ECC)) Councillor C Pond (ECC) Councillor P Keska (EFDC) Councillor C Roberts (EFDC) Councillor E Webster (EFDC)
Other Councillors:	Councillor S Kane (EFDC)
Officers:	S Alcock – Highways Liaison Officer, Essex Highways Q Durrani – Assistant Director (Technical), EFDC
Guests:	D Sprunt – Principal Area Transportation Co-Ordinator, ECC
Secretariat:	J Leither, Democratic Services Officer, EFDC

Item	Owner
<p>1. Welcome and Introductions</p> <p>The Chairman, Councillor V Metcalfe welcomed Members, Officers and Guests who were present.</p> <p>The Chairman advised the Panel that she had requested an officer from the North Essex Parking Partnership (NEPP) to regularly attend the LHP. Although no officer was available for this meeting they would attend future meetings.</p> <p>The Chairman advised that EFDC had expressed their intention to take up the Match Funding recently announced by Councillor Bentley at the County Full Council meeting. Councillor Bentley would need to ratify this and confirm to EFDC that this had been formally agreed. EFDC would then also need to ratify the funding at their next Cabinet meeting. Councillor Metcalfe suggested an extraordinary meeting of the panel to agree the schemes that they would like to be commissioned with this match funding.</p> <p>QD advised that the next EFDC Cabinet meeting was on 6th September, with the next LHP meeting on the 26th September, he suggested that it would be appropriate for the schemes to be recommended at the meeting on the 26th September.</p>	

2.	<p>Apologies</p> <p>The Chairman advised that apologies had been received from Councillor A Jackson (ECC), Councillor R Gadsby (ECC), Councillor G Mohindra (EFDC) and Sonia Church, Highways Liaison Manger.</p> <p>Declarations of Interest</p> <p>There were no declarations of interest pursuant to the Council's Code of Member Conduct.</p>
3.	<p>M11 Junction 7A Update</p> <p>David Sprunt, Principal Transportation & Infrastructure Planner from Essex County Council attended the meeting to give an update on the current status of the M11 Junction 7A scheme.</p> <p>Junction 7A was situated East of Harlow, 3 miles north of Junction 7 of the M11. The design has been completed and was currently out for the orders to be confirmed. The scheme had to go through a compulsory purchase order process to secure the scheme but this was the final step before construction could begin.</p> <p>Preliminary fencing works had started along the M11 and he advised work regarding Ecology and Utilities had also started. These works and the compulsory purchase orders would take approximately 9 months.</p> <p>The current timetable as below:</p> <p>May 2019 – Main contract award Autumn 2019 – Possible start date for construction Spring 2022 – Completion of construction.</p> <p>David Sprunt advised that there were also planned improvement works on the slip roads of the M11 at Junction 8. The M11 Junction 8 was currently operating at capacity and experiencing significant delays at peak times. The proposed improvements are:</p> <ul style="list-style-type: none"> • An additional lane from M11 J8 northbound exit slip road onto A120; • Replace the A120/A1250 roundabout with a signalised junction; and • Expand the southbound exit slip road with 5 lanes, two of which would be dedicated to the A120. <p>These works will commence in Spring 2019 and complete in Spring 2020.</p> <p>A copy of the slides are attached as an appendix to these notes.</p>

4.	<p>Minutes</p> <p>Resolved:</p> <p>That the minutes of the meeting held on 20 March 2018, be agreed by the Panel as a true record.</p>	
5.	<p>Matters Arising from Minutes of the previous meeting</p> <p>The Chairman advised that at a previous meeting of the LHP, EFDC had agreed that they would make a representation to ECC to take on the services of the Highway Rangers and asked for an update.</p> <p>Councillor Whitbread advised that EFDC were in the process of writing two reports to submit to ECC and would have an update at the next meeting.</p> <p>Councillor Pond asked if there was any update as to why a wooden bus shelter had been installed outside Stewards Green at a cost to the Panel of an extra £5,000 when the agreement of the Panel had previously been that they would only pay for the installation of metal bus shelters.</p> <p>The HLO advised that a wooden bus shelter had been installed as it was in keeping with the bus shelter that was on the opposite side of the road.</p> <p>Councillor Pond stated that going forward the LHP should stick to their policy and only pay for the installation of metal bus shelters unless, there were exceptional circumstances, or the Parish/Town Council specifically requested a wooden bus shelter then they would have to contribute and pay the difference in the cost.</p>	
6.	<p>Approved Works Programme 2017/18 and 2018/19</p> <p>The HLO updated Members on the schemes and advised that the feasibility studies for the schemes highlighted in green had been completed.</p> <p>LEPP172005 – District Wide Fingerposts. Awaiting the delivery and installation of the fingerposts.</p> <p>LEPP172006 – A112 Sewardstone Road (Dowding Way, Waltham Abbey to Baden Drive, Gilwell Hill). LEPP172007 – B194 Waltham Abbey to Bumbles Green. LEPP172008 – Waltham Road j/w St Leonards Road.</p> <p>The draft feasibility studies have been issued and they are currently being reviewed by the Road Safety Team. The HLO advised that she would arrange a meeting with the Road Safety Team and report back with an update.</p> <p>LEPP162022 – Staples Road / Shaftsbury, Loughton. Councillor Pond stated that although the metal gate had been installed a padlock for the gate had not been supplied. The HLO advised that she did have a key for the padlock and went on a site visit but the bar was twisted and the padlock had disappeared. The gate had now been repaired and she was waiting for a new padlock to be supplied.</p>	<p>SA</p> <p>SA</p> <p>SA</p>

	<p>LEPP162065 – Pick Hill, Waltham Abbey. The HLO advised that she had met with Councillors Kane and Webster regarding complaints received from residents regarding the feasibility of making Pick Hill a possible one way system. Councillor Webster handed in a petition to the HLO from the residents.</p> <p>Councillor Kane asked for a timescale for the design at Pick Hill. The HLO advised she expected the feasibility study to be completed by March 2019.</p> <p>LEPP160211 – Forest Road j/w Smarts Lane , Loughton.. The HLO advised that the Design Engineer responsible for the scheme had visited site and noted that the installation of bollards at the requested location would create several pinch points along the footpath. The current footpath is 1.5m approx. in width and after installing bollards along here this would leave 1.0m footpath with some points being less than this. This would cause a problem for wheelchair users and pedestrians pushing buggies by potentially forcing them into the road to pass.</p> <p>As NEPP have already installed parking restrictions at this location this has already prevented parking at the junction therefore the HLO suggested the panel considered removing this scheme and recommend an alternative.</p> <p>Cllr Metcalfe advised that she would like to visit the location and assess the situation before this scheme is removed.</p> <p>Councillor Pond commented that the footway that was improved by a previous LHP scheme, was in a state of disrepair after the water utility company dug the footway up for repair work.</p> <p>The HLO advised that she would investigate this with the NRSWA team as the utility company should reinstate the path back to its original state after they had completed their works. Councillor Pond advised that the utility company were denying that they had damaged the pathway.</p> <p>LEPP142039 – Pyrles Lane, Chester Road, Hillyfields – implementation of a speed table. Councillor Pond noted that there was no time scale for this scheme. The HLO advised that this was due to be completed in Quarter 3 which was December 2018.</p> <p>LEPP170233 – Loughton Lane and Debden Lane, Theydon Bois. The HLO updated the Panel on the traffic calming scheme that was requested. She advised that only the Loughton Lane end would be looked at and that she had meeting to discuss what could be done to achieve a speed reduction along that stretch of road. She would advise of the outcome of the meeting in due course.</p> <p>LEPP162014 – Lower Road, Loughton. A consultation was taking place around a scheme to be implemented to make the southbound entry traffic at the junction with A121 Goldings Hill and Goldings Road a one way system. The HLO advised she would report back at the next meeting.</p> <p>LEPP181001 – Chigwell Lane A1168, M11 Motorway. This proposal for this scheme was to reduce the northbound section of Chigwell Lane to a single carriageway. The scheme had been called-in and was on hold until options had been worked out.</p>	<p>Cllr Metcalfe /SA</p> <p>SA</p>
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7.	<p>Potential Capital Schemes 2018/19</p> <p>Traffic Management</p> <p>LEPP162028 – Willingale Road, Loughton. The feasibility study had just been received and it recommended upgrading the chicanes, putting in double yellow lines and adding junction protection.</p> <p>LEPP162015 – Loughton Way j/w River Road, Buckhurst Hill. The feasibility study had been completed and had not identified any suitable measures. Cllr Metcalfe would like the engineer to look this scheme again for other suggestions.</p> <p>LEPP172025 – j/w Fiddlers Hamlet / Stewards Green Road and Coopersale Street. The HLO advised that she was waiting for a safety audit to be completed.</p> <p>LEPP162037 – Highfield's Green, j/w Bury Lane. The HLO advised that she visited the site on the 14 June between 8.15-8.45am and no evidence was seen of traffic queueing across the junction. She stated that she was happy to leave the scheme on the list but they would need evidence to escalate the scheme.</p> <p>LEPP172032 – High Street, Chipping Ongar. Councillor Keska advised that the problem with the delivery lorries parking to deliver goods caused the traffic to come to a standstill. If a yellow hatched box was put into place to stop the lorries parking there then the traffic would flow, particularly at peak times.</p> <p>The HLO advised that a yellow hatched area was not an option and suggested looking at a waiting restriction. She stated that a request had been made to widen the footpaths but this was also not an option as the buildings either side were listed. The HLO advised that she would be visiting Ongar Town Council on the 11 July and would look at the site and feed back to the engineers.</p> <p>LEPP182006 – Fairmead Road, High Beach. Councillor Pond stated that in 2010 residents fought to keep Fairmead Road open, Fairmead in one of the only places left in that area that families were able to go for a day out although the footway was in a state of disrepair and had been since 2010/11. The Chairman stated that it was not suitable for families to go there for picnics anymore and some evidence was needed to confirm that Fairmead was used. The HLO stated that a temporary traffic regulation order was being considered for a 6 month period, t which would be advertised and residents would have the right to object. The HLO advised that although this scheme was a third party scheme it would still be assessed under the LHP validation process.</p> <p>LEPP182013 – All roads in Loughton Conservation areas. A request had been submitted to implement a 20mph speed restriction incorporating all roads in the conservation areas of Loughton. The HLO advised that the long straight roads would struggle with the implementation of traffic calming and speed surveys would need to be completed.</p>	<p>SA</p> <p>SA</p>

	<p>Walking</p> <p>The Panel did not have any comments</p> <p>Public Rights of Way</p> <p>Councillor Pond advised that there was an error on scheme 1 which stated the parish was Theydon Bois and it should be Loughton.</p> <p>Cycling</p> <p>The Panel did not have any comments.</p> <p>Speed Surveys</p> <p>The Panel did not have any comments.</p>	
8.	<p>Highways Rangers</p> <p>The HLO advised that there were not many requests being received from Town or Parish Councils for any work to be done by the Highway Rangers. She asked the Panel to send any new requests to her and they would be put on the list to be looked at by the Rangers. Any that were not suitable she would return and give feedback as to why they were not suitable for the Rangers to complete.</p> <p>Section 106 Schemes</p> <p>Councillor Pond referred to the last meeting of the Panel and queried if there was any updates on a contribution being received for the Section 106 Scheme, the Golden Lion Public House in Borders Lane, Loughton.</p> <p>The HLO advised that she had spoken to Matt Lane, from Essex Highways and he advised that there were no S106 monies from this scheme.</p>	
9.	<p>Any Other Business</p> <p>Councillor Pond stated that two new schemes had been submitted to the LHP by Councillor C Roberts. The Town Council have asked me to inform the Panel that they had been submitted at the wrong time of the cycle for the Town Council to endorse, so if they were validated and come back to the next meeting, the Town Council have their meeting just before and will endorse them then.</p> <p>One of the schemes was turning right into Debden Station. There are two lanes of traffic and when a vehicle when moves into the right lane for turning right into the station the traffic behind does not always realise and there have been several accidents there.</p> <p>The HLO advised that they would be on the list for the next meeting.</p>	

9.	Date of Next Meeting The next meeting of the Epping Forest District Local Highways Panel would be on Wednesday 26 September 2018 at 5pm in Committee Room 2 at the Civic Offices.	
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